

**Approval queue for permanent positions**

Central Services	Requisition Approvers
1	Hiring Manager
2	Sirisha Pingali
3	Karen Hunter
4	VC of Area – Dianna Rose (only if Admin Position)
5	Dr. Karen White (only if Classified position)
6	Keisha Sentosa

Foothill College	Requisition Approvers
1	Red Lucas OR Raine Phan (WOC)
2	Kathy Nguyen (only if Foundation funded)
3	Sirisha Pingali
4	Karen Hunter (only if Classified or Admin position)/Barbara Richardson (only if Faculty position)
5	Dean, Supervisor, VP (depending on position – may be the requisition “Initiator”)
6	VP of Area (if opened by Dean or Supervisor)
7	Bret Watson
8	Kristina Whalen
9	Dianna Rose (only if Faculty or Admin position)
10	Dr. Karen White (only if Classified)
11	Keisha Sentosa

De Anza College	Requisition Approvers
1	Martin Varela
2	Sirisha Pingali
3	Kathy Nguyen (only if Foundation funded)
4	Karen Hunter (only if Classified or Admin position)/Barbara Richardson (only if Faculty position)
5	VP of Area for Instruction & Student Services (Ram Subramaniam or Michele Lebleu Burns)
6	Farhad Sabit
7	Omar Torres
8	Dianna Rose (only if Faculty or Admin position)
9	Dr. Karen White (only if classified)
10	Keisha Sentosa

Revised: 07/02/2025